

**MEETING MINUTES – RURAL MUNICIPALITY OF REYNOLDS – REGULAR MEETING
HELD IN THE HADASHVILLE COUNCIL CHAMBERS ON December 4, 2018**

PRESENT:	REEVE:	Trudy Turchyn	
	COUNCILLORS:	Jessica Thurston	(Ward 1)
		Curtis J. Buley	(Ward 2)
		De-Ann Holmes	(Ward 3)
		Blaine Webster	(Ward 4)
		Michael Huzel	(Ward 5)
		Kim Zalitach	(Ward 6)
		Harriet Yarmill	(Ward 7)

INTERIM CHIEF ADMINISTRATIVE OFFICER: Marion Grogan

1. **Call to Order:** The meeting was called to order by Reeve Trudy Turchyn at 6:35 p.m.

2. **Adoption of the Agenda – Regular Meeting**

Res. 451/18
Agenda

M/S C. Buley / D. Holmes
BE IT HEREBY RESOLVED that the Agenda of the December 4, 2018 Regular Meeting of Council be approved with the following additions:

- 13.1 Newsletter
- 13.2 Sunrise School Division – Budget Consult
- 13.3 Letter from Ethel Hansen
- 13.4 Blasting at Prawda
- 13.5 LGD Ad Hoc Committee

Carried.

3. **Reading & Confirmation of Minutes:**

3.1 November 20, 2018 - Regular Meeting Minutes

Res. 452/18
Minutes

M/S J. Thurston / D. Holmes
BE IT HEREBY RESOLVED that the Minutes of the December 20, 2018 Regular Meeting of Council be approved.

Carried.

4. **Delegation:**

Res. 453/18
Hearings

M/S K. Zalitach / H. Yarmill
BE IT HEREBY RESOLVED THAT Council now recesses the Regular Meeting of Council in order to hold the following Public Hearings:

- 4.1 6:30pm – Public Hearing for Bylaw 3/2018 – Road Closure
- 4.2 6:45pm – CU 3/18 Balcaen
- 4.3 6:45pm – CU 4/18 Penner

Carried.

6:30pm PUBLIC HEARING IN THE MATTER OF BYLAW 3/2018

Reeve Turchyn declared the Public Hearing open at 6:40pm. CAO Grogan provided proof of advertising and circulation. There was no one in attendance either for, or against the proposed ByLaw 3/2018, being a ByLaw to close a public road and transfer ownership. Reeve Turchyn closed the Public Hearing at 6:43pm.

6:45pm PUBLIC HEARING IN THE MATTER OF CU3/18 - BALCAEN

Reeve Turchyn declared the Public Hearing open at 6:50pm. CAO Grogan provided proof of advertising and circulation and read out the Application. There was no one in attendance either for, or against Application CU 3/18. Reeve Turchyn closed the Public Hearing at 6:53pm.

6:45pm PUBLIC HEARING IN THE MATTER OF CU4/18- PENNER

Reeve Turchyn declared the Public Hearing open at 6:54pm. CAO Grogan provided proof of advertising and circulation and read out the Application. Mr. Penner, the Applicant, was in attendance. There were no other attendees. Mr. Penner provided some clarification for Council regarding his Application CU 4/18. Reeve Turchyn thanked Mr. Penner for his participation and closed the Public Hearing at 6:59pm.

Res. 454/18
Resume

M/S H. Yarmill / M. Huzel
BE IT HEREBY RESOLVED THAT Council now resume the Regular Meeting of Council.

Carried.

Res. 455/18 M/S M. Huzel / H. Yarmill
Bylaw 3/2018 **BE IT HEREBY RESOLVED THAT** Bylaw 3/2018, being a Bylaw to close a Government Road Allowance and authorize the sale of land, be read a second time.
Carried.

Res. 456/18 M/S C. Buley / J. Thurston
Bylaw 3/2018 **BE IT HEREBY RESOLVED THAT** Bylaw 3/2018, being a Bylaw to close a Government Road Allowance and authorize the sale of land, be read a third and final time, be signed and sealed, and passed as a Law of the RM of Reynolds.
*NOTE: Recorded vote required at the 3rd Reading of a Bylaw.

Present	For
Turchyn	<input checked="" type="checkbox"/>
Thurston	<input checked="" type="checkbox"/>
Buley	<input checked="" type="checkbox"/>
Holmes	<input checked="" type="checkbox"/>
Webster	<input checked="" type="checkbox"/>
Huzel	<input checked="" type="checkbox"/>
Zalitach	<input checked="" type="checkbox"/>
Yarmill	<input checked="" type="checkbox"/>

Carried.

Res. 457/18 M/S K. Zalitach / C. Buley
CU 3/18 **BE IT HEREBY RESOLVED THAT** after careful consideration of Conditional Use Application CU 3/18 and any representation for or against the conditional use sought by Jean Balcaen, the Council of the RM of Reynolds grants Jean Balcaen, Applicant and Owner of NE 18-8-9E Roll No. 68325, a Conditional Use, File No. CU 3/18, to allow the construction of a seasonal guest house, size of which is not to exceed 600 sq ft, Subject to the following conditions:

The Applicant must be the occupant of the main dwelling.
The Applicant must obtain all permits required prior to construction.
The Applicant must ensure compliance with all applicable Zoning Bylaw and Building Code requirements.
That the Applicant enter into a Development Agreement with the Municipality.
That all costs are to be paid by the applicant.
This order shall expire if not acted upon within twelve (12) months of this date.

Carried.

Res. 458/18 M/S B. Webster / M. Huzel
CU 4/18 **BE IT HEREBY RESOLVED THAT** after careful consideration of Conditional Use Application CU 4/18 and any representation for or against the conditional use sought by Earl Penner, Applicant and Owner of Lot 1 Plan 37920 Roll No. 92301, a Conditional Use, File No. CU 4/18, to allow the placement of a 30x50 Older home (1999), Subject to the following conditions:

The Applicant must obtain all permits required prior to relocation.
The Applicant must ensure compliance with all applicable Zoning Bylaw and Building Code requirements.
This order shall expire if not acted upon within twelve (12) months of this date.

Carried.

5. Committees / Reports:

- 5.1A RCMP Report Nov. 14 – 21, 2018
- 5.1B RCMP Report Nov. 22 – 28, 2018
- 5.2 Interim CAO Report

Res. 459/18 M/S K. Zalitach / C. Buley
Reports **BE IT HEREBY RESOLVED THAT** Committee reports be accepted as presented.
Carried.

6. By-Laws:

- 6.1 Road Closing By-Law (Berger) – tabled pending PH
- 6.2 5/2018 Employee Bylaw – Draft for consideration

Res. 460/18 M/S M. Huzel / B. Webster
By-law 5/18 **BE IT HEREBY RESOLVED THAT** By-Law 5/2018, being a by-law to provide for conditions of employment and benefits for Municipal Employees, be read a 1st time.
 Carried.

8. Unfinished Business:

- 8.1 8.1 Nov 20, 18 Springfield Road Maintenance Agreement – copy for review
- 8.2 8.4 Nov 20, 18 Advertisement for Building Inspector – Pending information
- 8.3 9.1 Nov 20, 18 Rennie recycling and snow removal contract – 2018/19
- 8.4 9.6 Nov 20, 18 Richer East/Ste. Rita/Molson recycling contract expires Dec. 31/18 – Pending
- 8.5 8.6 Nov 20, 18 Rural Animal Management contract for review – Pending
- 8.6 9.4 Nov 20, 18 Incentive By-law for new construction of businesses and residences
- 8.7 9.7 Nov 20, 18 Office Caretaker Contract expires January 13, 2019 –
- 8.8 9.9 Nov 20, 18 Council Remuneration By-Law – Pending further info
- 8.9 9.10 Nov 20, 18 La Broquerie Fire Services Agreement expired Dec. 31/17 (Renewed Jan. 2018)
- 8.10 9.11 Nov 20, 18 Tache Fire Services Agreement expired July 31/18
- 8.11 9.12 Nov 20, 18 Springfield Fire Services Agreement expires Dec 31/18
- 8.12 13.2 Nov 20, 18 Study for offices at Hadashville Rec Centre
- 8.13 13.1 Nov 20, 18 Beausejour/Brokenhead Fire Services Agreement-sign

Res. 461/18 M/S D. Holmes / K. Zalitach
Fire Agrmt **BE IT HEREBY RESOLVED THAT** the 2016-2018 Fire Agreement between the RM of Reynolds, RM of Brokenhead and Town of Beausejour, be signed and sealed.
AND BE IT FURTHER RESOLVED THAT the CAO provides, in writing, to the RM of Brokenhead and the Town of Beausejour, the RM of Reynolds intention to renew.
 Carried.

9. New Business / General Business

- 9.1 Holiday Office Hours – Closed Dec. 22 – Jan. 1, 19, Re-open Jan. 2, 19.
- 9.2 2019 RM of Reynolds Emergency Plan
- 9.3 4611-18-7439 Minor Subdivision – Gobeil

Res. 462/18 M/S J. Thurston / B. Webster
Emerg. Plan **BE IT RESOLVED** that Council approves the 2019 RM of Reynolds Emergency Plan.
 Carried.

10. Accounts:

- 10.1A Payment of Accounts
- 10.1B Financial Statement
- 10.2 Application for credit card

Res. 463/18 M/S K. Zalitach / D. Holmes
Accounts **BE IT HEREBY RESOLVED THAT** Council authorize the payment of Municipal Accounts to December 4, 2018, which include Cheque No's 20893-20959 Payroll and E-Transfers in the amount of \$ 95,015.76.
 Carried.

Res. 464/18 M/S H. Yarmill / D. Holmes
New CC **BE IT HEREBY RESOLVED THAT** the CAO be authorized to apply for a new credit card account through Sunova Credit Union, maximum of all cards not to exceed \$20,000.00
 Carried.

Res. 465/18 M/S B. Webster / D. Holmes
Desj. CC Legal **BE IT RESOLVED THAT:**

1. The corporation delegate to the persons identified below the authority to enter into an agreement in order to request the issuance of one or more Desjardins credit cards (the "cards"), including renewal thereof upon expiry and replacement thereof as needed, with the credit limit(s) granted by the Federation des caisses Desjardins du Quebec (the "Federation");
2. The corporation be indebted to the Federation for amounts advanced and for any other debts related to use of the cards and any product related thereto, including for amounts that may exceed the applicable credit limit(s), as well as for the applicable fees and interest;
3. The corporation undertake to ensure that the cards are used in accordance with the terms and conditions of the Federation's variable credit agreement that accompanies them

and to assume liability for all debts and obligations that may result from failure to comply with such terms;

4. The persons identified below be authorized to sign any document that is useful or necessary to give full effect to this resolution, and to request any change to the issued cards, including any increase of the credit limit(s) and that they have all of the rights and powers required to manage and use the card account;
5. The persons identified below may indicate to the Federation the persons responsible for managing the card account, including the designation and withdrawal of the company's representatives who are authorized to obtain a card, the distribution and amendment of the authorized credit limits, and the addition and withdrawal of options related to the card, if any; Marion Grogan, Chief Administrative Officer;
6. The Federation may consider this resolution to be in effect until it receives written notice that it has been amended or repealed.

Carried.

11. Correspondence requiring Action:

- 11.1 Reynolds / Whitemouth Chamber – Request
- 11.2 Crime Stoppers – Request
- 11.3 Polar Enterprises – Vehicle Inspection Station
- 11.4 Municipal World Quote
- 11.5 Way To Go – Agreement

Res. 466/18
Donation

- M/S C. Buley / H. Yarmill
BE IT HEREBY RESOLVED THAT Council approves a \$700.00 donation to the Reynolds – Whitemouth Chamber of Commerce for the specific purpose of Providing Christmas Hampers to applicable area residents.

Carried.

Res. 467/18
Inspectn. Stn

- M/S M. Huzel / B. Webster
BE IT HEREBY RESOLVED THAT council gives permission to Polar Enterprises to apply to operate a Vehicle Inspection Station on RL 42-8-13E.

Carried.

Res. 468/18
Way To Go

- M/S M. Huzel /J. Thurston
BE IT HEREBY RESOLVED THAT Council authorizes the Way to Go Consulting invoice to date be paid; and after doing so, consider the contract to be completed.

Carried.

12. Correspondence for Information:

- 12.1 Ste Anne Food Bank
- 12.2 La Broquerie Zoning and Development amendments
- 12.3 Survey Monuments - Restoration

13. Agenda Additions

Res. 470/18
360 / 2017

- M. Huzel
Notice of Motion to Rescind 360/2017.

Res. 471/18
LGD Ad Hoc

- M/S C. Buley / k. Zalitach
BE IT HEREBY RESOLVED THAT Councillor D. Holmes be appointed to the “Former LGD AD HOC Committee”.

Carried

Res. 472/18
Adjourn

- M/S K. Zalitach / M. Huzel
BE IT HEREBY RESOLVED THAT Council do now adjourn at 9:15 pm.
Carried.